

BOARD OF TRUSTEES  
**Regular Meeting Minutes**  
July 22, 2024

**Presiding Chairperson:** Harlan Holste, Chairman

**Secretary:** Rosalie Ross

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**Attendance:**

***Board Members present:***

Harlan Holste, Chairman  
Mike Braxmeyer, Treasurer  
Dan Fields  
Mike Mulligan – via Teams  
Roger Philpott  
Matt Wolters, Vice Chairman – via Teams  
Phil Studer

***Members absent:***

Cedric Green  
Rosalie Ross, Secretary

***Guests:***

***Administrative Team Staff Present:***

Gina Eastin, Regional Analyst  
Heather Prideaux, Regional CFO  
Ryan Marvin, Support Services Director  
Amie Powell, Chief Operations Officer  
Tina Whisnant, Risk Manager  
Travis Daise, MD  
Dawn Stasser, Quality – via Teams  
Suzanna Koel, Foundation Director  
Allison Mulch, CCO  
Jeanette Filpi, Interim CEO  
Gail Shepherd, Human Resources Director  
Stephanie Klinge, Specialty Clinic Coordinator- via Teams

***RCHC Staff Present:***

***Community Members Present:***

### **Call to Order:**

- Board Chairman, Harlan Holste, called the meeting to order at 5:34 p.m.
- Recognition of Special Guests and Announcements: None.
- Mr. Studer moved, and Mr. Fields seconded to approve the agenda as submitted. Motion carried 7-0.

### **Public Comment:**

- Harlan Holste asked if there were any public comment: None.

### **Consent Agenda:**

- Minutes from the June 24, 2024, regular meeting presented for approval.
- Reminder of the next regular scheduled board meeting date of Monday, August 26, 2024, at 5:30 pm.
- Mr. Wolters moved, and Mr. Studer seconded to approve the Consent Agenda. Motion carried 7-0.

### **Board Committee**

- Finance Committee: Mr. Braxmeyer gave a brief report of the finances that will be discussed in Heather Prideaux's financial presentation.
- By-Laws Committee: No report
- Building Committee: The environmental reviews are in and the committee will be meeting to discuss next steps with the USDA tomorrow 7/23/2024.
- Mill Levy Committee: Suzanna Koel mentioned yard signs are still available.

### **SLT Department Updates**

- COO/Clinics – Amie Powell, COO
  - Rehab – Presented information in graph format and gave a review of physical therapy, occupational therapy and speech therapy.
  - Clinics – Review of visit information on various graphs for both the Rural Health Clinic, Specialty Clinics and Telehealth specialists.
- CCO – Allison Mulch, CCO
  - Radiology – Review of graphs by various modalities in radiology including, Ultrasound, EKG, Nuclear Medicine, Holter monitors, Mammography, MRIs.
  - Lab – Review of graphs showing patients seen and tests performed.
  - Med/Surg – Review of graphs on Swing Bed and Inpatient patient stays, and Emergency Room visits.
- HRD – Gail Shepherd, Human Resources Director
  - Reported no terminations and no new hires.
  - There was a 3% merit increase in July.
  - Discussed NexGen interns.
  - Review of open positions.
  - HR Policies are being evaluated and modified as necessary.
- SSD- Ryan Marvin, Support Services Director
  - Update on Facility projects – including water run-off, HVAC Project, Exterior windows update and boiler room repairs.
  - Environmental Services is working on cross training for maximum coverage.
  - Prairie Plaza – working on the siding project.
  - Information Technology – working on PC rotations. The global CrowdStrike software issue did not affect the facility internally, but a few external vendors were affected with only minor impacts that were easily resolved.
  - Other – working with Krisit Hawkins with Hawkins Design Studio on an apparel website for employees to order hospital apparel online.

### **Presentation**

- None.

### Financials

- State Budget Review – action item. Heather Prideaux presented the required State Budget. The state budget needs to be posted in the local newspaper and then presented in a hearing which will be held at the next board meeting on August 26, 2024, at 5:30 p.m.
  - The revenue neutral rate is at 13 mills. With the hospital mills being at the revenue neutral rate a separate resolution is not required.
  - 2024 Ad Valorem Tax will be \$946,335.  
Mr. Fields moved, and Mr. Philpott seconded to approve the State Budget for publication in the newspaper. Motion carried 7-0.
- Days liquid cash on hand: 297
- Heather Prideaux presented the draft June 2024 financials. This is a draft due to this being the end of the fiscal year. Final will be presented after review from the auditors.
- Estimated \$490,000 expected from the Medicare cost report that will be paid sometime next year.
- Average Daily Expense: \$27,263.52 for the month of June.
- Review of statistics

### Medical Executive Report

- The Medical Executive Committee Report was presented by Travis Daise, MD. Medical Executive
- Discussed the positive enhancement with Shayla Orten, LMSW providing behavioral health services,
- Mr. Fields asked about recruiting efforts for a physician. Dr. Daise and Jeanette Filpi, CEO reported that we are actively engaged with a recruiting firm but no candidates at this time.
- Jeanette Filpi, CEO announced that we are looking into more women's health services.
- The Committee recommends mentioned providers for approval. Motion to approve Medical Executive Committee Report by Mr. Wolters and Mr. Philpott seconded. Motion carried 7-0.

### Administrative Reports:

#### Interim CEO Report: Jeanette Filpi, CEO

- Marketing Foundation - Suzanna Koel, MHA – gave a marketing update.
  - Marketing for Sports physicals
  - Marketed various educational promotions and congratulations to staff on some accomplishments.
  - Shayla Orten, LMSW highlighted in the newspaper, on the lobby TVs and on social media platforms.
  - Safety and trauma education to community.
  - July – will be doing service spotlights for various departments.
  - NexGen intern spotlights.
  - HR recruitment.
  - National Days recognition marketing.
  - Mill Levy support – Scott Ross did a video and radio spot. Matt Wolters video will be released soon.
  - Every door direct mailer will go out on Friday to the post offices.
  - Community events – Attended the McDonalds 4<sup>th</sup> of July event, will be at The Thresher Show, was at the 3 on 3 basketball tourney and at the bike races. Attended the concert and the parade. Served dinner at the fair along with a booth.
  - Foundation Golf tournament planning in process.
  - Grants – working on \$149,500 grant project for new x-ray room equipment. Portions have been secured from the Foundation in the amount of \$25,000, Atwood Second Century grant of \$3,000 and the Ace Foundation of \$5,000.
- **Federal funding-** Working on various federal grant opportunities. We will be having a presentation to the board in the next month or two from an expert to assist with process and options for obtaining federal grants. An ongoing project that Ms. Filpi would like to get started for Rawlins County Health Center.
- **Volume growth** – Discussion on how we can grow and what services are needed in the facility. Then plan to get our story out to the public. Researching various departmental service lines and trends.

- **Board Education/Orientation-** Need to revamp education and improve orientation, especially with new members coming on in the future but also the need for ongoing education.

**Chairperson Report:**

- None.

**Other New Business:**

- None.

**Executive Session**

- None.

**Adjournment:**

- There being no further business to come before the board, the meeting adjourned at 6:51pm

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Rosalie Ross, Secretary

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Gina Eastin, Recording Secretary